

Attendance and Uniform Policy

- This policy has been created to outline all staff's responsibilities in registering attendance as part of the Left Hook Learning (LHL) curriculum.
- Registering of all students will be done on a daily basis.
- Schools should look to liaise with LHL if there are any issues with students and their attendance. However, if a student does not attend **after** a booking has been made and paid for, there will be no refund.
- LHL will contact the appropriate school and inform them of the student's absence as soon as possible.
- Should the young person leave or go missing before the session ends, the school and child's parent/carer will be notified immediately.
- Any changes to this policy will be communicated to all members of staff.
- All children should come to class wearing loose fitting clothes and trainers

